

Parwich Memorial Hall Management Committee Meeting
8.00pm – 9.30pm 5th December 2006
The Memorial Hall
Minutes

***Please note an interim meeting on the new build funding and planning
is being held on 15th January 07
8.00 – 9.00pm
The Memorial Hall***

1. Present

Jo Botham, Stuart Chambers, Mike Gerard-Pearse, Jane Harris, Amanda Johnson, Pauline Laycock, Denis Laycock, Nia Linnell, Ed Linnell

2. Apologies

Janet Bainbridge, Arnold Chadfield, Sandra Chadfield, Betty Fentem, Janet Gosling, Val Kirkham, Peter Trehwitt

3. Minutes of previous meetings

a) Minutes were signed off from meeting on 2nd August.

4. Matters arising

None

5. Day to Day Running

- *Parwich Cinema* – None
- *Finance Update* – The Treasurer presented the up to date accounts,
 - PO Account - £13662.27
 - Reserve Account - £4587.33
 - Current Account - £2545.15

Specifics issues – invoicing is currently being done which will amount to approx £2000 before the end of the year. The Treasurer has telephoned Powergen and had a meter reading done. This has halved the amount we apparently owe. This will be pursued further. The treasurer has also updated via and interim payment, the insurance premium to cover a rebuild value of £250,000. The annual premium will be negotiated when it is due in May 07.

EL

- *Bookings update* – The computer classes have now finished so there is no likelihood of broadband being installed. Bookings are otherwise healthy. The Chairman and Treasurer are re-designing the booking form to take account of new information needed.
- *Health and Safety Issues* – The Secretary shared the Health and Safety Policy. The risk assessments have now been done with thanks to Stuart Chambers and have been appended to the Policy. After adding the Hall plan The Secretary will sign this on behalf of the committee, display one copy on the inside notice board and keep a copy on file. A request was made that the tap in the kitchen was mended as it was too stiff to turn on for some people. Also that the pegs in the ladies toilet needed putting back up. Finally could all User Group representatives remind people to return the crockery cupboard key to its hook.

EL/MGP

AJ

BW

EL

- *The Entertainment Licence* – This has been received.

7. Building the Future

- BB attended a workshop about the lottery funding. VS feels we are eligible for 100% of this grant (potentially up to £500000) but need to move quickly as it needs submitting by April 07.
- The delineation of the Right of Way is now being finalised and will be registered with the land registry. The Architects have been given the footprint along with the requirements of three years ago. They will then produce a sketch to take to the Peak Park so issues can be sorted before final plans are drafted. Agreement with the Peak Park about what they will allow needs to be sorted out before final plans are submitted. An issue about parking may arise if the original needs are met. The Design and Planning Group and The Funding Group are meeting next week to ensure they are working in parallel.
- The Electricity Board are dealing with the Peak Park and The Parish Council about the relocation of the substation to the shed. The vases in the shed will be re-housed by the Horticultural Society

Funding
Group

D and P
Grp

8. AOB

- DL asked if the occupant of the barn had been given permission the park in the Hall car park. It was agreed that occasional parking was acceptable but not every day.
- DL brought up that we needed to consider maintenance of the current Hall as timescales for rebuilding were still unclear. The Treasurer suggested that in the spring we could probably make a more informed decision about the potential timeline for the rebuild, and this would help us make a decision about urgent maintenance.

AJ

Date of next full meeting
Tuesday 6th March 8.00 – 9.30pm
The Memorial Hall

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