

**Parwich Memorial Hall Management Committee Meeting**  
**8.00pm – 9.30pm 6<sup>th</sup> June 2006**  
**The Sycamore**  
**Minutes**

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**1. Present**

Janet Bainbridge, Sandra Chadfield, Arnold Chadfield, Betty Fentem, John Fuller-Sessions, Mike Gerard-Pearse, Janet Gosling, Jane Harris Amanda Johnson, Nia Linnell, Paula Lynam, Peter Trehwhitt, Bill Whitfield

**2. Apologies**

Stuart Chambers, Val Kirkham, Denis Laycock, Pauline Laycock, Ed Linnell, Roger Mallard.

**3. Minutes of previous meetings**

a) Minutes were signed off from meeting on 3<sup>rd</sup> April.

**4. Matters arising**

None

**5. Day to Day Running**

- *Parwich Cinema* – Arnold Chadfield feedback that overall the films had been a great success and this view was supported by the committee. There was a general view that films should probably be shown in the autumn and winter months to maximise attendance and should start earlier this year. After discussion a proposal was agreed to run another season as this year, before taking a view from as many participants as possible over the year about the need and desire for a film club. The sub group would suggest the idea of a film club at each showing and explain the pros and cons. The responses would inform the decision the year after about the running of a film club. Peter Trehwhitt then feedback the progress on the Awards for All bid. This bid needed information on:
  - Installation of equipment
  - Potential training for other User Group members
  - Possible establishment of a film club

Peter suggested we put in the Hall rental as our contribution in kind when training other User Group members. Peter will share the final form with Arnold Chadfield to ensure issues over film showings are addressed and with the Chairman. There was also clarification that there are 2 main sources of funding. This Awards for All bid can be upto £10,000 for equipment. Any bids over £10,000 which actually come from the same source can only be made for building projects large or small and we would not want to jeopardise any future applications that may be put in for the building project. The second source is the Big Lottery fund for Community Building Projects from summer 2006. The Sub Group offered to continue to run the film showings next year (Arnold, Sandra, Peter, Martin Compton) and Betty Fentem offered to join the Group to help support the serving of

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**PT/AC**  
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refreshments. Thanks were offered to the sub Group members for all their work during the season.

- *Finance Update* – none (new costings for use of Memorial Hall still to be presented)
- *Bookings update* – none
- *Health and Safety Issues* – There is still a heater broken. Arnold Chadfield offered to mend this in time for colder weather. Bill Whitfield offered to mend the two dripping taps.
- The Entertainment Licence has still not arrived and this now needs to be chased
- The Secretary shared an e.mail from Roger Mallard pointing out that as his job running the Youth Club finishes soon the Youth Club may have to close if a suitable volunteer cannot be found to run it. All members of the committee said they would consider if there was anybody suitable and let Roger (through the Secretary) know as soon as possible in order that the Youth Club may be able to keep going.

EL

AC  
BW  
SANDRAC  
/EL

ALL

## 7. Building the Future

- The ProHelp form has been filled in and sent, and Lynette Coyne has also supplemented this information on request. A representative of ProHelp is meeting the Design and Planning Group next week to see the site of the project and share how they will be able to support the project with professional help. Once this meeting has taken place the Deed of Easement for the final demarcation of the Right of Way can be pursued as there will be clarity about the paying of the legal fees.
- Nia Linnell then shared information so far about the Electricity substation, although this is still work in progress. The lease is up for renewal and the Design and Planning Group have putting together 3 proposals for re-siting the substation
  - On the Hall site but closer towards the Legion
  - On the Hall site attached to the end of the New Hall when built
  - Re-sited on Pump Hill where it would be rebuilt with a large proportion under ground in a stone shed with gates.

The Group would like to propose option three as there is no cost, no planning permission is required, it is the favoured option of the Electricity Board because the cables can be buried and it is favoured by the Peak Park because it stops an over concentration of buildings on the Hall site. However as this is Parish Council land, these proposals need to be put to the Parish Council before the committee made any decisions. Jane Harris shared that the Parish Council were not happy with this at the last meeting as they would not want to upset residents. Nia shared that all residents had been approached to check their **initial** reactions so that a proposal could be submitted(**and that no formal proposal had yet been submitted for the Parish Council to discuss.**) None of the residents expressed concern at this stage. Jane Harris agreed that it would be helpful for committee members to attend the next Parish Council meeting on the 29<sup>th</sup> June to put these proposals forward. The Secretary agreed to make this request to Karen Wigley via e.mail and also to forward any

relevant papers for Council members to read before the meeting.  
Once this issue has been resolved the footprint for the New Hall can finally be drawn up.

**AJ/NL/  
MGP**

- The Secretary then shared the latest e.mail from Helen Lidgett, Regional Village Halls' Adviser, about the timing for the Big Lottery Fund Community Buildings Programme. There are likely to be two rounds starting sometime in late 2006 and late 2007.

**8. AOB**

- It was agreed that any User Groups who had not nominated representatives for the committee would not be chased up, as the main User Groups were represented and the committee had enough members.

**Date of next meeting  
Wednesday 2<sup>nd</sup> August 8.00 – 9.30pm  
The Memorial Hall**