

Parwich Memorial Hall Management Committee Meeting
8.00pm – 9.30pm 24th Nov 2005
Memorial Hall
Minutes

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1. Present

Janet Bainbridge, Arnold Chadfield, Betty Fentem, Mike Gerard-Pearse, Janet Gosling, Amanda Johnson, Val Kirkham, Denis Laycock, Pauline Laycock Ed Linnell, Nia Linnell, Bill Whitfield Paula Lynam, Peter Trewwhitt,

2. Apologies

Sandra Chadfield, Stuart Chambers, John Fuller-Sessions, Jane Harris, Roger Mallard ,

3. Minutes of previous meetings

a) Minutes were signed off

4. Matters arising

None

5. Building the Future

- Val Kirkham shared that a Design and Planning Group meeting is due to take place so there should be more to share next meeting. Val also shared that they needed to ensure they weren't working with 2 architects (from the same company) and would bring this up with the Group at the next meeting.
- Pauline Laycock raised concerns about the positioning of the kitchen in the original plans and asked that this be considered in the drawing up of new plans.

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7. Day to Day Running

- The Regulated Licence has been advertised and applied for in the correct timeline.
- The first film night was a success. 57 people came which was felt to be about an optimum number. The film was well received, particularly Martin Compton's introduction, the refreshments were enjoyed and there was spontaneous applause at the end! The income was £232.95, which as the Historical Society paid for the equipment hire, is profit. Thanks went to the sub group for organising this. Funding through Awards for All is available which would enable us to buy our own equipment. It was agreed that this was a good idea and that the sub group should discuss this and bring a proposal back to the next committee meeting. The group are currently planning the 17th December (Finding Nemo). It was also felt that although several people may have seen Fakers, this would be a good choice for March.
- Finance update –
 - Current Account - £2736.79
 - Reserve Account - £578.64
 - Savings Account - £13200.31
- Bookings Update – The second set of Computer Classes has started. The Secretary received a request from the Parish Council asking if they could use the Hall at the block booking rates. This was agreed. They also

requested that the Memorial Hall sponsor a session. It was agreed that this was not possible as previous requests from other groups had been turned down. However committee members agreed to contribute personally via the Treasurer.

- Health and Safety. Roger Mallard asked if it was possible to attach the basketball ring to the wall. This was agreed by a majority vote, if it was at no cost to the committee. Paula Lynam to share this with Roger Mallard.
- Tea Urn - Bill Whitfield shared a letter from the WI regarding the research on a possible boiler. The committee agreed that it should be a free standing model. Bill Whitfield to follow up.
- Despite a request for a quote from Mitchell and Hewitt to carry out the electrical inspection this still hasn't been forthcoming. The Treasurer is pursuing a cheaper quote.

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8. AOB

- Pauline Laycock is to purchase 108 teaspoons for the kitchen
- Arnold Chadfield offered to look at the broken curtain rail (and ask Roger Cundy if it was a bigger job)
- Ed Linnell discussed the need to tidy up the piece of land at the back of the carpark across which the right of way goes. He offered to do this with S. Village. Mike Gerard-Pearse offered to help.
- There is another quiz on Thursday 1st December at 8.30 in the Sycamore. Any prizes and teams would be welcome.

Date of next meeting
Wednesday 4th January 2006 8.00 – 9.30pm
The Memorial Hall