

Parwich Memorial Hall Management Committee Meeting
8.00pm – 9.30pm 27th July 2005
Memorial Hall
Minutes

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1. Present

Arnold Chadfield, Sandra Chadfield, Betty Fentem, John Fuller-Sessions
Mike Gerard-Pearse, Jane Harris, Amanda Johnson, Pauline Laycock,
Denis Laycock, Peter Trewhitt, Bill Whitfield

2. Apologies

Janet Bainbridge, Janet Gosling, Megan Griffiths, Val Kirkham, Ed Linnell

3. Minutes of previous meetings

a) Minutes were signed off

4. Matters arising

Thanks to the Treasurer for clearing the nettles around the shed
The light in the Hall is still to be fixed.

EL

5. Signing of Minute Book

One remaining member to sign at the next meeting

6. Day to day running of the Hall

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i. Travelling Cinema

Kay Ogilvie from Bonsall, Film Fieldworker for Derbyshire Film talked us through the Derbyshire Film Scheme which uses portable equipment to screen films in rural locations such as Village Halls. Kay felt the Hall was a suitable venue for the use of the equipment. This scheme is funded by local District and Borough Councils, EM-Media, the Esmee Fairburn Foundation, the Regional Film and Media Development Agency for the East Midlands and Arts Council England.

- The costs are £75 for the hire of the equipment per session. This could be covered by sale of tickets, the price of which would need to be decided. It was also suggested that local groups such as the Horticultural Society could be approached to sponsor an evening. Peter Trewhitt and Bill Whitfield to make this request.
- This equipment would need to be collected and returned the following day from Darley Dale (which is the nearest storage point)
- Films are chosen from a long menu of recent and older films and booked through Filmbank, a film hire company.
- The films could be publicised in several ways, such as, the Parish Magazine, posters and flyers around the Village, in the Shop and User Group reps passing on information at their meetings.
- 2 people would have to attend training to use the equipment.
- A sub committee would be needed to set up, establish and run this scheme (including choosing the films). The following people offered:
 - Arnold Chadfield and Peter Trewhitt – to attend training
 - Denis Laycock – publicity
 - Pauline Laycock – refreshments
 - Bill Whitfield – collection of tickets on the door
- (Committee members were asked to consider anyone else in the Village who may like to join/run this group on a longer term basis and bring

PT/BW

- ideas back to the next meeting.)
- A 'Promoter Screening Report' and 'Box Office Return Form' needs to be completed after the event.
 - The Hall does not need a special licence to show films.
 - Decisions about dates need to be made as soon as possible as other groups have the equipment booked. It was suggested that either the first or second Friday in the month was booked, whichever was available. Arnold Chadfield offered to ring Kay (01629 823495) after checking for other bookings of the Hall with The Bookings' Secretary. The group would then meet to organise the first event.
 - It was suggested that we have between 3 – 6 events in the first instance.
 - Kay suggested that once the scheme was off the ground it was useful to find ways of reminding people who had attended such as an e.mail alert.
 - Kay also said that Awards for All were offering grants for groups to buy their own equipment and that this might be worth pursuing.
 - It was agreed that the Hall could seat 100

ALL

AC

ii. *Finance update*

No report

iii. *Bookings update*

No report

iv. *Health and Safety*

No report

7. Building the Future

- The Chairman asked S. Village if he would give up the Right of Way without the sale of the land. The Chairman's suggestion was declined.
- The Design and Planning Group are contacting Julian Marsh for revised plans
- Contact has been made with Peak Park Planning Department (informally).

8. AOB

It was agreed that the issue of redecorating should be reviewed in Spring 2006 when the future and progress of the New Build Project was clearer.

Date of next meeting
Thursday 8th September 8.00 – 9.30pm
The Memorial Hall
(Apologies from Denis and Pauline Laycock)