

Parwich Memorial Hall Management Committee Meeting
8.00pm – 9.30pm 18th May 2005
Memorial Hall
Minutes

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1. Present

Janet Bainbridge, Arnold Chadfield, Sandra Chadfield, Stuart Chambers, John Fuller-Sessions, Mike Gerard-Pearse, Janet Gosling, Megan Griffiths, Jane Harris, Amanda Johnson, Val Kirkham, Denis Laycock, Pauline Laycock, Ed Linnell, Paula Lynam, Val Stevenson, Peter Trewhitt,

2. Apologies

Betty Fentem, Mandy Noble

3. Minutes of previous meetings

a) Minutes were signed off

4. Matters arising

None

5. Signing of Minute Book

This was duly signed by all members present. (One remaining member to sign at the next meeting)

6. Building the Future

The Chairman shared that 2 members of the Parish Council (David Wigley and Owen Bradbury) and 2 members of the committee (Mike Gerard-Pearse and Amanda Johnson) met with S. Village to discuss the proposal agreed at the last meeting. After viewing this proposal marked out on the piece of land in question it was agreed that this was not a reasonable solution. After all of the committee viewed the piece of land being discussed the Chairman suggested an amendment to the original proposal agreed at the last meeting. The amended proposal is:

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The piece of land (marked blue on the plan) is sold to raise cash for the project in return for relinquishment of the Right of Way – legal maintenance access to apply.

If the majority vote yes, we hold a public meeting (as detailed in clause 21 of the Management Committee constitution) to see if people in the local villages want to sell the piece of land (marked blue on the plan) to raise cash for the project in return for relinquishment of the Right of Way.

Vote: 11 for, 5 against, 1 abstention

Date for public meeting was agreed as the 22nd June at 7.30pm in the Memorial Hall

The secretary agreed to ring Helen Lidgett (adviser to Village Hall committees) to discuss the form this meeting should take. This information to be brought back to the next committee meeting which needed to be before the Public meeting.

AJ

It was also suggested that an independent valuation on the land was

MGP

sought before this meeting.

7. Day to day running of the Hall

i. Finance update

The Treasurer reported that all accounts were very healthy and some money needed transferring from the current account to the savings account.

ii. Bookings update

The Bookings' Secretary reported that she had taken a booking for a 30 week computer course at a block booking price. This would bring in £750 income. The First Aid course ran fewer sessions than first planned though the attendance was good. This was funded by the Parish Council.

iii. Health and Safety

Sandra Chadfield had received the Entertainment Licence and reminded the committee we need to ensure that an annual check on the electrical installation and the emergency lighting is carried out. The Treasurer agreed to put this on his calendar to ensure it took place.

EL

iv. Start Up Grants fund

The agreed way forward for this idea was that in the long term it should go into the business plan for the new Memorial Hall. In the short term if any committee member is approached for funding that we put them in touch with Parwich United Charities (through Val Kirkham), and/or the May Heathcote Trust (through Lewis Rose who is a County Councillor).

10 AOB

- The Vice Chairman to report back at the next meeting about progress with the purchase of tea urns and mats and about the need for any redecoration.
- Travelling Cinema - Paula Lynam is still waiting for information to be sent regarding this. Pauline Laycock offered to try and get some information through another local contact. To be updated at the next meeting.
- Key in shop needs labelling and it was agreed that a signing in and out book was needed for this key. The Secretary agreed to ask Emma if this was ok (Post meeting note, Emma happy to have a signing in book when supplied by AJ)
- Peter Trehitt has received a 'Help Shape the Future' Action Group Development Plan. The Secretary and Peter to meet to discuss a submission to this to include Village Halls.

BW

PL/PLY

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Date of next meeting

8.00 – 9.30pm 7th June 2005

The Memorial Hall

(apologies already received from VK/VS/PL/JH)