

Parwich Memorial Hall Management Committee Meeting
7.30pm – 9.30pm 10th August 2004
Memorial Hall
Minutes

Action

- 1. Present**
Janet Bainbridge, Arnold Chadfield, Sandra Chadfield, Stuart Chambers, Betty Fentem, John Fuller-Sessions, Mike Gerard-Pearse, Janet Gosling, Amanda Johnson, Val Kirkham, Paula Lynam, Mike Radcliffe, Peter Trehitt
- 2. Apologies**
Flo Harris, Jane Harris, Denis Laycock, Mandy Noble, Peter Simpson, Val Stevenson, Bill Whitfield,
- 3. Minutes of previous meetings**
 - a) Month of meeting corrected from meeting minutes on 13.7.04 these then signed off
- 4. Matters arising**
None
- 5. Day to day running of the Hall**
 - a. The Treasurer reported that all was satisfactory and up to date and the balance at 14.7.04 was £1228.32.
 - b. There have been some bookings and therefore income gained through the REAP (Rural Education and Arts Project) Project.
- 6. Building the Future - Feedback and update on options/information sheet and next steps**

Information sheet and voting process

1. Delivery of information sheet went well and a vote of thanks went to Jane Harris for carrying it out single handed.
2. Verbal feedback from PT suggests that there may be no cost to moving the substation. After 2 meetings with Powergen they are happy that it is coming to the end of its life and if the rental is renewed they may even subsidise the extension to a shed to house it. All this needs confirming in writing including the timing. (Discussed the possibility of moving the substation even if option one was chosen as this allows for better landscaping opportunities.)
2. Committee members outnumbered villagers at display evenings, though the opportunity to speak to and clarify issues for 5 more people was welcomed.
3. No feedback from Parish Council as yet re potential need to sell land of present site and issues arising.
4. No feedback from VS re letter to LEA.

LC

VS

Voting Process

1. It was agreed that User Groups votes should not be weighted.
2. It was agreed to allow all 11+ (11 by 31st August 2004) residents a vote.
3. A list of children between 11 – 18 to be compiled and brought to the voting evenings. PL/JB
4. For all other residents the electoral roll would be used. This to be requested from the Parish Council through Jane Harris and brought to the voting evenings. JH/VK
5. A poster to be drafted with the voting process made clear and this to be posted on all local noticeboards. AJ
2. Extra notes regarding updates on information and instructions for voting (including all the notes below) to be drafted by secretary. Extra notes to include the following: AJ/MGP
 - Information regarding the substation
 - A reminder for voters to note that the school may have difficulties if the Hall is sited at Parson's Croft
 - A note to explain the plans showing Julian Marsh's maximum potential will be displayed on the Hall windows along with notes regarding the other options and the original plans
3. This information sheet and instructions to be delivered by 27th August by:
 - PL – Ballidon
 - BF – Alsop and Parwich Lees
 - SandraChadfield/JB – Parwich
 - JG - PikehallPL
BF
SChad/JB
JG
6. Voting process agreed as:
 - The six options to be worded the same as the bold type on page 3 of the information sheet with a box next to each.
 - Voters will be asked to put a cross in one box.
 - Whichever option gains the highest number of votes will be accepted as the final option for the committee to take forward.
 - Votes to be cast on either Thursday 9th September between 6.00pm – 9.00pm or Tuesday 14th September between 6.00pm – 9.00pm at the Memorial Hall. (JG to book Hall)
 - VK to bring a ballot box.
 - AJ to draft voting slips and get printed (and to ensure these get to a committee member for use on the 9th and 14th September)
 - 9th September 6.00pm – **JG/VK/AC**
7.00pm – **PT/VK/SC**
8.00pm – **VK/MGP/AJ**
 - 14th September 6.00pm – **JG/VK/AC**
7.00pm – **PL/JB/AJ**
8.00pm – **SC/MGP/AJ**
 - **All Committee members are of course welcome at all times. The above is just to ensure there are always 2 members present.**
 - PL to ask the local policeman Ian Cooper if he will be present at 9.00pm on the 14th September to oversee the counting process. JG
VK
AJPL

- If IC unavailable VK to ask Chris Harrison.
- Voters will be given the secretary's telephone number to call if they are unable to vote at the Hall so a committee member can call round and collect their vote.

VK

6. AOB
None

Date of next meeting
15th September 7.30pm – 9.00pm The Memorial Hall
(To share the outcomes and agree next steps)